



EQUIPMENT RENTAL

EQUIPMENT RENTAL & DISPOSABLE PRODUCTS FORM (DUE 30 DAYS OUT)

Company Name:

Booth # :

Date:

DISPOSABLE PRODUCT PURCHASE

<u>Product:</u>	<u>Price:</u>	<u>Quantity:</u>
7" x 9" Paper Plates	\$25.00 per 100	_____
9" x 11" Paper Plates	\$50.00 per 100	_____
Plastic Forks	\$10.00 per 100	_____
Plastic Knives	\$10.00 per 100	_____
Plastic Teaspoons	\$10.00 per 100	_____
Cocktail Napkins	\$10.00 per 100	_____
Dinner Napkins	\$15.00 per 100	_____
12 oz. Plastic Cups	\$30.00 per 100	_____
7 oz. Plastic Cups	\$15.00 per 100	_____
12 oz. Styrofoam Cups	\$20.00 per 100	_____
16 oz. Styrofoam Cups	\$25.00 per 100	_____

EQUIPMENT RENTAL

<u>Item:</u>	<u>Unit of Measure:</u>	<u>Unit cost Per Day:</u>	<u>Quantity</u>
32 oz. Pitcher	1 Pitcher	\$30.00	_____
30" Serving Plate	1 Plate	\$30.00	_____
Bus Tub	1 Bus Tub	\$10.00	_____
Sauté Pan	1 Small Pan	\$18.00	_____
Sauté Pan	1 Large Pan	\$20.00	_____
Large Spoon/Fork	1 Unit	\$12.00	_____
Tongs	Per Unit	\$12.00	_____
Spatula	Per Unit	\$18.00	_____
Ladle	Per Unit	\$18.00	_____
Butler Tray	Per Unit	\$60.00	_____
Chafer Dishes	Per Unit	\$60.00	_____
*Heat Lamps	Per Unit	\$60.00	_____
Sterno	2 Units Per Package	\$18.00	_____
*Hot Boxes	Per Unit	\$125.00	_____
6 oz. Bowl	Per Bowl	\$25.00	_____
Ice	25lb. Tub	\$25.00	_____

*Hot Boxes are limited and are on a first come first serve basis.

*Heat Lamps may also require additional power at \$50.00 per power drop, if necessary.

*Your credit card will be charged for any lost or damaged property belonging to the Fairmont Scottsdale Princess.

Return completed form to Melissa Etheridge, Fairmont Scottsdale Princess Conference Planning and Catering
(30 days out) via FAX to 480-515-3316 or EMAIL melissa.etheridge@fairmont.com.

Initials: _____



FOOD PREPARATION FORM

FOOD PREPARATION FORM (DUE 30 DAYS OUT)

Company Name:

Booth # :

Exhibit Date:

Document below the food products to be prepared, preparation instructions and times you would like the food to be delivered to your booth. Also, include quantities of each food product to be prepared for each time frame:

Food Product #1: _____

Preparation instructions: _____

Food Product #2: _____

Preparation instructions: _____

Food Product #3: _____

Preparation instructions: _____

Food Product #4: _____

Preparation instructions: _____

Return completed form to Melissa Etheridge, Fairmont Scottsdale Princess
Conference Planning & Catering
via FAX to 480-515-3316 or EMAIL at melissa.etheridge@fairmont.com

Please use additional pages in the same format, if necessary, or include recipe copies.

Initials: _____